

REGISTRATION OF MOTOR VEHICLES GUIDELINE

In accordance with the Katsina State Tax Administration (Codification and Consolidation) Law (No.18), 2021
The motor vehicle registration process takes 24 hours from application to receipt of certificate.

- 1.** Applicant obtains and fills the free vehicle registration application form from the Motor License Authority (MLA) Office at the Katsina State Internal Revenue Service located at No.1 Abba Musa Rimi Way, Katsina, **08030651185** or any of the KTIRS offices within the state

► Our offices:-

1. Head_Quarters, No.1 Abba Musa Rimi Way Katsina
2. Baure, Baure Town
3. Charanchi, Kano Road near police station Charanchi
4. Dandume, Dandume Town
5. Daura, Maiadua Road Daura Town
6. Dutsinma, Dutsinma
7. Faskari, Faskari Town
8. Funtua, Zaria Road Opp. GGDSS Funtua
9. Ingawa, Kankia Road Ingawa Town
10. Jibia, Magama Road opp GGSS Jibia
11. Kaita, Katsina Road Kaita Town
12. Kankara, Kankara Town
13. Kankia, Katsina Road Kankia
14. Katsina 1, Nagogo Road Katsina
15. Katsina 2, Treasury Katsina
16. Malumfashi, opp. old LG secretariate MLF
17. Mani, Katsina Road Mani
18. Mashi, Katsina Road Mashi

- 2.** Applicants are required to attach the vehicle particulars to the form:

- Purchase receipt
- Purchase invoice
- Customs duty certificate
- Sales agreement (in the case of a change of ownership)

- 3.** Submit the filled application form to the MLA Office to any KTIRS office in Katsina State.

4. The Desk Officer at the MLA will crosscheck the form and the attached documents within a day. If it is okay, the allocation of the number and the fees payable will be communicated to the applicant..

- 5.** Fees payable include Vehicle registration fee, vehicle license fee, registration book, vehicle test fee, carrier permit (for pick-ups and trucks), etc. Fees payable vary based on the type or category of vehicle to be registered

VEHICLE REGISTRATION FEES

[Download APPROVED RATES ON VEHICLE LICENSE AND OTHER CHARGES](#)

[Download RENEWAL OF PRIVATE VEHICLE WITH ENGINE CAPACITY BETWEEN 1](#)

6. Successful applicants are required to make payments immediately through this unique account number 2022171733 at any of the Listed Banks or at the POS terminal provided in the MLA office, and return the evidence of payment to the MLA of the applicant starting point.

▶ Listed Banks

- First Bank
- Access (Diamond Bank)
- Fidelity Bank
- Polaris Bank
- Union Bank
- FCMB
- Zenith Bank
- Access Bank
- Eco Bank
- Sterling Bank

7. After submission of proof of payment (bank teller), the registration particulars will then be printed by the MLA and attached to the registration book including the vehicle plate number *within 24 hours*. Registration particulars include vehicle registration receipt, vehicle license, and vehicle test receipt.

8. The applicant will proceed to the Vehicle Inspection Office (VIO) for vehicle inspection and issuance of the certificate of roadworthiness according to the Road Traffic Law 1949. This process is expected to be concluded within 24 hours. After the vehicle inspection and issuance of road worthiness certificate, the vehicle is now worthy to be on the road.

9. Applicant proceeds to obtain a vehicle insurance certificate at any of the federal government-approved insurance companies and returns the duplicate copy to the MLA office. Obtaining the insurance certificate is instant on payment. Insurance fees vary according to the type of insurance (comprehensive, third-party or commercial), type of vehicle registrations and the insurance company Listed Insurance Companies

▶ Listed Insurance Companies

- AllCO Insurance Plc. 004

- NICON Insurance Plc.
- Leadway Assurance Company Limited
- African Alliance Insurance Company Ltd
- Alliance & General Insurance Plc.
- ALLIANZ NIGERIA INSURANCE PLC
- Anchor Insurance Company Ltd
- ARM Life Plc.
- AXA Mansard Insurance plc.
- Capital Express Assurance Limited
- Consolidated Hallmark Insurance Plc.
- Continental Reinsurance Company Plc.
- Cornerstone Insurance Plc.
- Custodian & Allied Insurance Limited
- Custodian Life Assurance Limited
- FBN General Insurance Limited
- FBN Insurance Limited
- Fin Insurance Company Limited
- Great Nigeria Insurance Plc.
- Guinea Insurance Plc.
- Goldlink Insurance Plc.
- International Energy Insurance Plc.
- Industrial & General Insurance Plc
- JAIZ TAKAFUL INSURANCE PLC
- KBL Insurance Limited
- LASACO Assurance Plc
- Law Union & Rock Insurance Plc.
- Linkage Assurance Plc.
- Tangerine Life Insurance Ltd
- Mutual Benefits Assurance Plc
- Mutual Benefits Life Assurance Ltd
- NEM Insurance Plc.
- Niger Insurance plc
- Nigeria Reinsurance Corporation
- Nigerian Agricultural Insurance Corporation
- NSIA Insurance Ltd
- Old Mutual Nigeria General Insurance Company Limited
- Old Mutual Nigeria Life Assurance Company Limited
- Prestige Assurance Plc.
- Prudential Zenith Life Assurance Company Limited
- Regency Alliance Insurance Plc.
- Royal Exchange Prudential Life
- Unitrust Insurance Nigeria Limited
- Sovereign Trust Insurance Plc.
- STACO Insurance Plc.
- Standard Alliance Insurance Plc.
- Sterling Assurance Nigeria Ltd
- SUNU Assurance Plc.
- UNIC Insurance Plc.

- Zenith General Insurance Company Limited
- GOXI Micro insurance
- NOOR Takaful Plc.
- Cornerstone Takaful Insurance Co. Ltd
- Universal Insurance Plc.
- Veritas Kapital Assurance Plc.
- Coronation Insurance

10. Proof of ownership certificate (for new cars) will then be issued (for newly bought cars) and communicated to the applicant within two weeks of the registration at the MLA office. Obtaining vehicle insurance and proof of ownership certificates are secondary activities of vehicle registration.

For further information contact Katsina State Internal Revenue Service located at No.1 Abba Musa Rimi Way, Katsina, [08030651185](tel:08030651185), [08067252437](tel:08067252437) or info@irs.kt.gov.ng or visit our website at <https://irs.kt.gov.ng/>.

Signed:
Executive Chairman
Katsina State Internal Revenue Service.
October 2022

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